

THE CARLTON JUNIOR ACADEMY
OPEN EVENINGS
Spring 2018

30th January 2018

Dear Parent/Carer,

Your termly opportunity to talk with your child's class teacher will be on:-

- ◆ **Thursday 8th February 3.30 – 6.00pm**
- ◆ **Monday 12th February 3.30 – 6.00pm**
(Last Appointment 5.50pm)

Children are welcome to come along but should wait outside the classroom away from the discussion unless specifically asked to join in by the teacher. This allows any sensitive topics to be discussed before being shared with the children, if appropriate.

Appointments will be organised on a first come first served basis. Please complete the slip below and return both parts to school as soon as possible. The bottom part will be returned to you with an appointment time allocated. If you have children in more than one class every effort will be made to provide appointment times that do not clash.

Yours sincerely,

Mrs S Wood
Head of School



The Carlton Junior Academy - Open Evenings: Spring 2018

Child's name..... Class.....

Parent's name(s).....

I/we wish for an appointment on (please tick as appropriate)

Thursday 8th Feb 3.30 – 4.15 4.15 – 5.15 After 5.15 Anytime

Monday 12th Feb 3.30 – 4.15 4.15 – 5.15 After 5.15 Anytime

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Child's name..... Class.....

I shall be pleased to see you to discuss your child's progress on at.....pm.

Yours sincerely Class Teacher