



17th March 2020

Dear Parents/Carers,

Awards Assemblies & Mother's Day Lunch

Due to the change in government advice regarding COVID-19 we are sadly having to suspend our Friday Awards Assemblies until further notice. We are also having to take the difficult decision to cancel our Mother's Day lunch plans this Friday, 20th March. Refunds will be provided to all parents/carers who had booked to join us – these will be sent home in sealed envelopes by pupil post over the course of this week. Should your child not be in school, we will retain the refund safely in school until your child returns. We apologise for the late notice, but hope that you will understand the reason for this decision.

COVID-19 (Corona Virus) update

As you are already aware, the on-going situation regarding COVID-19 is rapidly changing.

Here at TCJA we continue to follow the Department for Education guidance and the link for this remains on our website and also below:

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

Current Government guidance states that if one person in any household has a persistent cough or fever, everyone living there must stay at home for 14 days.

If you have phoned us and informed us that you are self-isolating your child due to the current guidance above – you do not need to phone in to the office every day.

It is also advised that everyone should avoid gatherings with friends and family, as well as large gatherings and crowded places, such as pubs, clubs and theatres.

As mentioned above, we have therefore taken the decision to cancel Awards Assemblies until further notice and the Mother's Day lunch. We are also asking that parents/carers bring children to the main entrance only and do not accompany them to classrooms.

As you know advice and guidance is changing daily and we will keep you informed as best we can – this will be by letter, text and via the website. The academy continues to operate as normal and are continuing with the recommended regime of hand washing and sanitising.

Many thanks for your continued support during these challenging times.

Yours sincerely,

Mrs S Wood
Head Teacher