

Dear Parents/Carers,

In line with government guidelines, we are pleased to announce that the school will open fully to all year groups from September 2<sup>nd</sup> 2020. It has been a difficult time for everyone and it is now very important that **all** the children return to their education in school.

Yes, that does mean your time as being teachers at home has come to an end! We continue to follow the government guidance to ensure the health and safety of the children and staff, and this remains our utmost priority.

The plan we have followed in the spring and summer terms has been very successful and the children we have had in school respected the new ways of working fantastically well.

Please read this information carefully so that you will be able to play your part in applying the measures that will be in place, to help our plans run smoothly in September.

It would help us greatly if you could talk to your child about returning to school and share this information so that they are well prepared. Please also look out for the new video that we will be posting on the website.

Things you should know about the systems which will be in place during the school day;

### **Social Distancing**

The government guidance now states that children do not have to social distance from each other, as they have done previously. However, the children will need to maintain the 2 metre distance rule with all adults. The children will be sat in rows facing forwards towards the teacher. Movement around the classroom and school will remain restricted.

**Adults collecting/dropping off children will be expected to socially distance. Please do not wait at the alleyway gate, you are welcome to stand on the playground.**

**Please follow the one way system on the driveway.**

### **Hygiene**

If any of your household members have any Covid-19 symptoms/confirmed cases, your child must not attend school and you must notify us immediately. You will be expected to follow government guidelines for isolation, track and trace and testing, returning to school only when testing for the virus is negative.

The symptoms are as follows:

- A new continuous cough
- A high temperature
- Loss of/change in normal sense of smell/taste (anosmia)

Any child who falls ill during the day will be isolated until collected. The family will be expected to follow government guidelines and report test results to school.

***From September, we will be supported by a Local Health Team who will guide us through actions we need to take if a person tests positive for Covid-19 in school.***

More stringent hygiene systems will be in place including:

- Regular handwashing being part of the timetable.
- Hand gel and sanitiser spray being available in each classroom to use throughout the day.
- Classrooms being cleaned thoroughly during and at the end of every day and bins emptied more regularly.
- Doors and windows being kept open to prevent physical contact on door handles and to allow for good ventilation.

### **Parents/Carers**

- No parents will be admitted in to the school building. If you wish to speak to someone in school, you should call or email the office. Parents must not go to the classroom doors.
- **Strictly, only one parent to collect/drop off.** This will minimise congestion on the driveway and playground and support social distancing between adults.
- Please leave the site immediately following collection/drop off.

## Uniform

All children will be expected to wear the correct uniform and shoes. Trainers will not be permitted. The correct PE kit should also be worn.

## Equipment

- **Children may only bring essential items from home. No mobile phones.** They are required to bring their organisers, reading book and lunch. Returned reading books will be left for 72 hours before reintroduction to the stock.
- Children should wear their PE kits to school, on class PE days.
- **Please provide your child with their own water bottle, which they will bring home each day to be washed and refilled.** As a healthy school, we only allow water to be drunk during lessons, please do not send cordial etc.
- PPE will only be worn by adults for intimate care purposes, providing first aid or supporting a child who is unwell.
- Face coverings worn on the way to school, should be removed on arrival as per the Government full opening guidance - <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-September>

## Teaching Groups

- Children will sit at the same desk every day, in rows facing the front. They will be given all the equipment they need in a tray under their desks.
- Children will be in a class 'bubble' and kept within this group. Bubbles of children will not be allowed to mix at any point in the day including when outdoors.
- Teachers can move between bubbles as they are social distancing from the children.

## Staggered start and finish times to avoid congestion

- Staff will be on the playground to greet the children and they will be escorted out of school as usual. All children will enter and leave through their classroom fire doors. No child will be permitted to enter/exit through the front door.
- In order to avoid congestion in the alley ways, the main driveway gates will be open from 8.25-9.00am and 2.50-3.20pm. **During these times, no cars will be allowed to use the driveway to ensure the safety of pedestrians.**
- All children are expected to arrive during their allocated times as follows:  
**Year 5 and Year 6**  
**Arrive between 8.45 – 8.55am for registration at 8.55pm**  
**End of day at 3.10pm**  
  
**Year 3 and 4**  
**Arrive between 8.30 – 8.45am for registration at 8.45am**  
**End of day at 3.00pm**

## Attendance

**Excellent attendance and arriving on time is expected.** We will be returning to only authorising absences in exceptional circumstances; therefore holidays will not be authorised.

If your child arrives late, you will need to phone the office for safe entry to the school. If your child is unwell and therefore not attending, it is very important that you notify the office as usual.

Government guidelines recommend that where possible, children travel to school by walking or car, avoiding public transport. Bikes and scooters are not allowed in school. If you do use public transport, the child's face covering must be removed and looked after by the parent/carer and not brought into school.

## Lunch/break times

Your child will eat their lunch in their classroom or on fine weather days, they may have a picnic on the grass outside. The school meal being offered will be a packed lunch which will be delivered to the classroom in a disposable bag (a

letter will follow about school meals). No hot food will be served. Children will wash their hands and tables will be wiped before and after eating. Lunch and break times will be staggered and our lunch break will be slightly shorter to accommodate the staggered start/end times, in order to avoid loss of learning time. Lunch will be 12.30 – 1.15pm with Y3/4 eating first and then going outside, followed by Y5/6.

There will be a tuck shop and orders for this can be placed by the children at registration. Tuck shop food will be delivered to classrooms. Healthy break time snacks of fruit and vegetables will be allowed as usual (no cheese strings, yoghurts or cereal bars). Tuck Shop menu: Pizza muffins, crumpets (40p), fruit juice (50p), toast (20p per slice, 2 slices max).

**The free school meal vouchers scheme ends after the summer.**

### **Breakfast club**

This will be available again from 7.45am. Breakfast will be served (choice of cereals, fruit juice and toast) at a cost of £2.75. **Places will need to be booked on a weekly basis.** Please contact the office if you require a place at breakfast club. Children will be kept in their class bubbles. Again, handwashing routines will be observed. Children will enter breakfast club through the main entrance.

### **Learning**

We are re-designing the curriculum to address any gaps in learning and support all children to make rapid progress. We are also planning activities to support mental health and wellbeing with weekly Yoga sessions.

We are sad to be saying goodbye to Ms. Southall and Miss Hart and wish them both luck in the next steps of their careers. We welcome Mrs Aleksanderek and Mrs Wragg as new teaching assistants and Miss Hickling, who has passed her School Direct Placement with flying colours and will starting her first qualified teacher post with us, working across both Willow and Chestnut classes.

The classes for September 2020 are as follows:

<i>Class</i>	<i>Year Group</i>	<i>Teacher/Teaching Assistant</i>
Willow	6	Mrs de Gilbert (Monday, Thursday, Friday)/Miss Hickling (Tuesday, Wednesday) Mr Huskinson (Teaching Assistant)
Pear	6	Mrs Charlesworth (Monday, Tuesday - alternate Wednesdays)/ Mrs Tait (alternate Wednesdays, Thursday, Friday) Ms Lawson (Teaching Assistant)
Chestnut	5	Mrs Willson (Monday, Tuesday, Wednesday)/Miss Hickling (Thursday, Friday) Ms Beeton (Teaching Assistant)
Oak	5	Mr Schofield Mrs Satterley/Mrs Bright (Teaching Assistants)
Silver Birch	4	Mrs Daly Mrs Hutchison (Teaching Assistant) Ms Lancaster (Teaching Assistant)
Rowan	4	Mr Patchett Mrs Wragg (Teaching Assistant)
Hazel	3	Miss Kerrison Mrs Aleksanderek (Teaching Assistant)
Holly	3	Miss Simmons Mrs Bamford (Teaching Assistant)

Even though school is going to feel a little different, I have the utmost confidence that the staff will do everything in their powers to help your children to settle and feel 'at home' in their environment. We will be relying on your support more than ever to ensure that school is as safe a place as possible. Thank you for all your efforts to keep up the home learning, it really will have made a difference. Have a safe and sunny summer holiday.

If you do have any questions, please do not hesitate to contact myself via the office or by emailing your child's class teacher.

**See you ALL in September – we are super excited!**

Mrs Sharon Wood