



THE CARLTON
JUNIOR ACADEMY



THE CARLTON
INFANT ACADEMY

12th December 2023

Dear Parent/Carer,

We are aware that The Carlton Academy will be finishing at 1.30pm on the last day of term - Friday 22nd December. In line with them, we will be allowing children to be collected from 1.30pm on that day.

Children will not be allowed to walk home by themselves at this time, and must be collected by a family member. **Please arrive no earlier than 1.30pm**; you will be directed round to your child's classroom.

Don't worry if you are not able to collect your child at this time, we will be open until the usual time of 3.15pm.

We hope you have a lovely Christmas holiday!

Yours sincerely,

Anna Scrivens

Head Teacher

Sharon Wood

Head Teacher