



31<sup>st</sup> January 2024

Dear Parents/Carers,

Firstly, I would like to thank you for all your patience and understanding in regards to the changes in teaching staff in Maple Class. As you know, Mr Mateo left us at the end of December, and Miss Dean took over the class.

Unfortunately, due to personal circumstances, Miss Dean has since been unable to continue as Maple Class teacher. I would like to reassure you that I am advertising for a teacher, and hope to have the position filled as quickly as possible. In the meantime, the Year 3/4 team are all supporting the class to ensure that they receive the very best quality of education. The teaching assistant, Miss Tolley, knows the children really well and remains with the class.

I will let you know in due course when an appointment is made, and you will have the opportunity to meet the teacher and review your child's progress at parents' evening as soon as possible after half term.

Once again, I thank you for your understanding in this matter.

Mrs Wood